



State Of California  
California Commission On Teacher Credentialing  
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## Verification of Completion of BTSA Program Form (41-BTSA)

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This is to verify that \_\_\_\_\_  
Name of Candidate

participated in and completed the \_\_\_\_\_  
Name of BTSA Program

in \_\_\_\_\_ on \_\_\_\_\_  
Name of District Completion Date

BTSA Program Director: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**NOTE:** This form must be accompanied by an application ([form 41-4](#)), processing fee, and official transcripts verifying completion of course work in health education, special populations, and computer technology, if applicable. A photocopy of a CPR card (infant, child and adult) may also be required if not previously submitted. Refer to your credential document for specific renewal requirements.

If your preliminary credential was issued based on completion of an SB 2042 teacher preparation program and the credential was issued prior to August 30, 2004, you are required to submit official transcripts verifying completion of advanced-level course work in health education, special populations, computer technology, and teaching English learners (effective 7-1-05).